

**CITY OF ETOWAH, TENNESSEE
COMMISSION MEETING**

Record of Minutes of Special Called Meeting Date October 10, 2011 Sheet No. _____

A regular meeting of the Etowah City Commission was held on Monday, October 10, 2011 at 5:00 p.m. in the Council Chambers of City Hall, 723 Ohio Avenue, Etowah, Tennessee. Members present were Mayor Burke Garwood, Vice Mayor Charles Slack, Commissioner Ann Abbott, and Commissioner Dennis Morgan. Also present were City Manager Matthew Gravley, Finance Director Melissa Henderson, and Recording Secretary Jamie Davis. Absent was Commissioner Matt Goodin.

Mayor Garwood called the meeting to order at 5:00 p.m. followed by the Pledge of Allegiance and Prayer.

NEW BUSINESS

a) Discussion of Purchasing a Floor Scrubber for the Wellness Center by City Manager Matthew Gravley. Out of the money left from this project we still have some and doing well to manage it. Need to prioritize but need this equipment to keep dust off of floor from all the foot traffic. Our facility is too big for staff to handle with just a mop. Several options are included in your packets but we are leaning towards the Global Industrial option which is about \$5100.00 which includes a 5 year warranty on motor, 12 year warranty on housing, 5 year warranty on the casing, 1 year wear warranty. Another option is a reconditioned machine but only get 1 yr warranty which is about \$3600.00. Commissioner Ann Abbott ask if it could be used on the bathroom floors, City Manager Matthew Gravley said yes it could be used on all the floors. Commissioner Dennis Morgan ask if special cleaning agents had to be used, Parks and Recreation Director Brian Silber said we can use what we have thru dispensers for cleaning the floor, windows, and fitness equipment. Mayor Burke Garwood ask if the machine had a polishing option. Brian Silber stated yes it does but it is not a high speed stripping machine but yes it does.

b) Discussion of Asphaltting the parking lot at the Wellness Center, City Manager Matthew Gravley stated that we have received 3 quotes for the parking lot, 2 of them being for asphaltting and 1 for concreting. All quotes include light grading and we have mostly taken care of the grade problem. Each will include a 4" base of stone, 3" of asphalt and the quotes are \$21,875 and \$25,850. The concrete quote is \$19,900 for the same thing except for 5 feet off of the West and North fence lines as that's considered wasted space. City Manager Matthew Gravley said he would not recommend the concrete simply because the individuals doing the work are not licensed and bonded. Commission Dennis Morgan ask if we should get another quote for concrete and City Manager Matthew Gravley said no because it would be way more than the \$20,000 quote. Mayor Burke Garwood ask if we would be doing all the parking lot going West and City Manager Matthew Gravley said yes from West and South and it will create a water flow away from the building. Mayor Burke Garwood ask if the parking stripes for \$500 would meet the state codes and City Manager Matthew Gravley said yes and we'll do it ourselves for the handicap parking. We don't have the proper equipment to do the parking lines. Mayor Burke Garwood ask if we are suggesting that Caldwell Paving do it and City Manager Matthew Gravley said yes that is our recommendation.

c) Discussion of Tiling the Front Porch at the Wellness Center by City Manager Matthew Gravley and he said we are just looking for options. The spray option is very expensive and the exterior tiling option is about \$2,400-\$4,400. Armorseal is a Sherwin Williams product that's an exterior seal. Mayor Burke Garwood said we are trying to get them in the door no matter what kind of weather and the products need to be something that's going to be of no hindrance. Brian Silber said both products we are looking at are ADA compliant and have some non-skid elements to them. The Sika product is what we recommend simply because it's an epoxy based product that expands and contracts with change in weather. City Manager Matthew Gravley said it would require refinishing eventually and Mayor Burke Garwood said I feel that Sherwin Williams is a good product and we should go with them which is \$3100.

d) Discussion of Purchasing 2 new Police Cars. City Manager Matthew Gravley said we are at a point where we have 4 good working cars. They make range from 2005 – 2008 and we are using them 24 hours a day. Others don't have enough life left in them for patrolling; we are getting to where it's a need. If we get 2 cars and spread out the stress of the cars they will last longer. The last several years we have bought used ones and they don't have the life that we can get out of a new one. Commissioner Dennis Morgan ask if we had any in the impound lot that we could sell? City Manager Matthew Gravley said yes about 4 and we are about to put them on govdeals.com. We would pay for 1 car out of the drug fund and 1 car out of the general fund. Mayor Burke Garwood ask if we could get rid of the Taurus and City Manager Matthew Gravley said yes we will sell it. Chief Eric Armstrong said that 2 black and white Crown Victorias on hold. Commissioner Dennis Morgan ask if they had everything included and Chief Eric Armstrong said yes everything is included except for the striping.

e) Do we need a new industrial board? Mayor Burke Garwood said we need one because CSX has opportunity for business. We need to send certification of board to the state one time a year but in order to do that we need to appoint a new board. Mayor Burke Garwood said by the next meeting he hopes to have people that will serve. Commissioner Ann Abbott ask who is currently on the board and Mayor Burke Garwood said no one, all terms have expired.

f) Financial advisors are needed per Mayor Burke Garwood and this topic has been a sore spot and aggravation for awhile. Finance Director Melissa Henderson said we need them too; we had a hard time getting money for the fire truck. Mayor Burke Garwood said we need to send in bids and ads in the paper from Knoxville to Chattanooga.

g) We need to be after grants from the highway enhancement fund federal/state discussed by Mayor Burke Garwood and he said we need someone to either come to us or us go to them for these grants. City Manager Matthew Gravley said we are resubmitting grants through SETDD and they administering a lot of that for us. Mayor Burke Garwood said we need to pound on it and do our part.

h) Golf Carts on state highways and other rules for them was brought up by Mayor Burke Garwood. If the vehicle meets Minimum Speed Vehicle requirements they can be operated on state streets with a maximum of 40 mph posted. Commissioner Ann Abbott ask about Golf Carts getting out of Seven Cedars and a way to get into other neighborhoods. Mayor Burke Garwood said as soon as we get some money we will get ways to make it easier for residents to get around in the city.

i) Financial ethics by Dec. 1 is a debt policy that we need to develop and Melissa Henderson has a model policy for us to go by. We will have to have a meeting to discuss before it is written. City Manager Matthew Gravley said it is our decision but we have guidelines in place to go by, Melissa Henderson said we have to have it in place in time to borrow money for 2012. We have some time to work on it.

j) Insurance plan for 2012 was brought up by Mayor Burke Garwood and turned over to Melissa Henderson to discuss. It is no secret that we have had a lot of problems this year with our plan. We are going to have decide about next year's plan whether its going to be a standard plan or high deductible plan and I need direction. City Manager Matthew Gravley said that the plan is not bad it is just too much to handle for our employees. Melissa Henderson said we are probably not saving any money with this plan because we were betting on only a couple of people meeting the deductible and we have had several meet it already. Commissioner Dennis Morgan ask if we could combine our plan with the Utilities and Melissa Henderson said no because we are 2 separate entities. Mayor Burke Garwood said we need to get proposals started and get them in here so we don't have to wait until the last minute it needs to be done by December.

City Manager Matthew Gravley ask if we could go ahead and get a vote on the items that have been discussed in this meeting.

A motion was made by Vice Mayor Charles Slack and seconded by Commissioner Dennis Morgan to approve the purchase of 2 new police cars. The motion passed unanimously by a commission vote.

A motion was made by Mayor Burke Garwood and seconded by Vice Mayor Charles Slack to approve up to \$22,000 be spent on the asphaltting of the parking lot at the Wellness Center. The motion passed unanimously by a commission vote.

A motion was made by Mayor Burke Garwood and seconded by Commissioner Ann Abbott to approve the Global Industrial floor scrubber at \$5100.00 for the Wellness Center. The motion passed unanimously by a commission vote.

A motion was made by Mayor Burke Garwood and seconded by Vice Mayor Charles Slack to approve the ArmorSeal product from Sherwin Williams for the front porch at the Wellness Center. The motion passed unanimously by a commission vote.

ADJOURNMENT

A motion was made by Mayor Burke Garwood seconded by Commissioner Ann Abbott to adjourn the meeting. The motion passed unanimously by a commission vote.

E. Burke Garwood III, Mayor

Melissa Henderson, City Recorder

Respectfully submitted by:

Jamie L. Davis, Recording Secretary