



City of Etowah

City Commission Meeting Minutes

December 14, 2020

1) Call to Order:

Mayor Burke Garwood called the meeting to order inside the Commission Chambers located at 155 Robinson Street. This meeting was open to public and broadcast on Facebook Live with social distancing, masking, and sneezeguards in place.

2) Roll Call

Mayor Garwood gave roll call and those present were Vice-Mayor Swayne, Commissioner Miller, Commissioners James and Commissioner Webb joined the meeting via teleconferencing. Also present were Building Inspector Jon Troutt and Acting Finance Director, Brooke Moses, and Human Resource Director, Eva Valentine. City Manager Tuggle joined the meeting via teleconferencing

Prayer--Vice-Mayor Swayne prayed.

3) Pledge of Allegiance- Led by Mayor Burke Garwood

4) APPROVAL OF THE MINUTES—

REGULAR-----11/16/2020

*Commissioner James made a motion to approve the regular meeting minutes from 11/16/2020. Vice-Mayor Swayne seconded. Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

**NEW BUSINESS:**

a. Appointment of Commissioner Webb to the Etowah Planning Commission

*Mayor Garwood made a motion to appoint Commissioner Webb to the Etowah Regional Planning Commission and Commissioner James seconded the motion Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*



b. Re-Appointment of Marilyn Miller to the Etowah Housing Authority

*Mayor Garwood made a motion to reappoint Marilyn Miller to the Etowah Housing Authority and Commissioner James seconded the motion and Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

c. Recognition and Reappointment of Etowah Fourth of July Committee for Three More Years and Adding Rotary Club:

Marilyn Miller  
April Preston  
Stephanie Shanahan- Community Center Manager  
Jennifer Hershey  
Frank Kurlleman -Parks and Recreation Manager  
Rotary Club as of November, 2020

*Mayor Garwood made a motion accept the Committee member as stipulated and Commissioner Miller seconded the motion. Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

d. Re-Appointment of Amy Cass to Etowah Historical Commission --8/1/2020-08/01/2024

*Mayor Garwood made a motion to reappoint Amy Cass to the Etowah Historical Commission and Vice-Mayor Swayne seconded the motion and Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

e. Recognition and Acceptance of Commissioner Miller's Resignation

*There was a consensus by the Commission to accept Commissioner Miller's resignation effective December 31, 2020. A Special Called Meeting will be announced at a later date to discuss the process of appointing someone to the vacant seat.*

*Vice-Mayor Swayne made a motion to approve the 2020 Bonus payout as stipulated and Commissioner James seconded the motion and motion carried with a unanimous vote.*

*Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

f. Consideration and Approval of Covid -19 Pandemic Policy

*Vice-Mayor Swayne made a motion to approve the Employee Covid-19 Pandemic Policy as stipulated and Commissioner James seconded the motion and motion carried with a unanimous vote. Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

g. Chief Jim Shaw Resignation

*The Commission acknowledged Mr. Shaw's resignation.*

h. Consideration and Approval of Bobcat Repair or Replacement Costs

*After much discussion Vice-Mayor Swayne made a motion to approve the repair of the Bobcat for \$15,069.58 and Commissioner Miller seconded the motion and Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

i. Consideration and First Reading of Ordinance No. 862

**ORDINANCE NO: 862**

**AN ORDINANCE OF THE CITY OF ETOWAH, TENNESSEE OPENING AN EXTENSION OF THE PUBLIC RIGHT-OF-WAY KNOWN AS NORTH INDUSTRIAL PARK DRIVE CONSTRUCTED TO CONNECT PARCEL 097 018.01 and 19.00 TO THE EXISTING PORTION OF NORTH INDUSTRIAL PARK DRIVE, WHICH CONNECTS U.S. HIGHWAY 411**

*Mayor Garwood made a motion to approve Ordinance 862 and Vice-Mayor Swayne seconded the motion and Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

j. Appointment of Members of Etowah Arts Commission and Recognition of Etowah Arts Commission Executive Director- Heather Vanskiver

Allison Kirkland  
LeAnn Hammonds - Treasurer  
Joyce Simpson (new)  
Anne Abbott  
Matt Harper  
Josh Stevens  
Tim Womac  
Gaskins, Linda (new)

*Mayor Garwood made a motion to approve the appointees as listed to the Etowah Arts Commission and Vice-Mayor Swayne seconded the motion and Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

k. Consideration and Passage of Resolution 1260 (CDBG Housing Grant Application)

**CITY OF ETOWAH  
2021 COMMUNITY DEVELOPMENT  
BLOCK GRANT APPLICATION**

*Vice-Mayor Swayne made a motion to approve Resolution 1260 and Commissioner Miller seconded the motion and Mayor Garwood called for a roll call vote and are as stipulated; Mayor Garwood-Aye, Vice-Mayor*



*Swayne-Aye, Commissioner Miller-Aye, Commissioner James-Aye, Commissioner Webb-Aye. Motion carried with a unanimous commission vote.*

**OLD BUSINESS:** None

**CITY MANAGER'S REPORT:**

Ms. Tuggle reported to the Commission she will forward the site plan for the South Industrial Park to EUB and the County Commission as soon as she receives from the engineers and will call for a Special Called Meeting at that time as well.

Ms. Tuggle also stated the City Commission would need to call a Special Called Meeting after January 1, 2021 to discuss an appointment to the vacant seat left by Mr. Miller.

Ms. Tuggle reported the City had received reimbursement from four (4) outstanding grant programs for a total of \$312,218.80:

TDOT Sidewalk Grant-\$213,918.80

LPRF-\$7,100.00

CARES GRANT-\$52,230.00

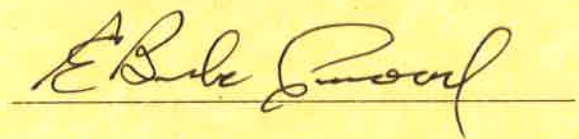
HISTORICAL GRANT-\$38,970.00

**CITIZENS COMMENTS:** None

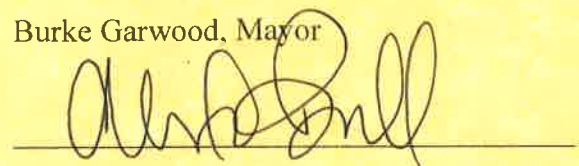
**UNSCHEDULED ITEMS:**

Commissioner James inquired at to the status of an application for a food truck by Ms. John Kringe and why her license had not been issued. Building inspector Jon Troutt explained she had been provided the listing of all documents she would need as well as the City's ordinance which contains all the requirements the food truck mobility requirements and as of yet, the City has not received all the documentation from her.

*Mayor Garwood made a motion to adjourn the meeting and Vice-Mayor Swayne seconded the motion and motion carried with a unanimous vote.*



Burke Garwood, Mayor



Alison Bull, Recording Secretary