



City of Etowah

City Commission Meeting Minutes

April 22, 2019

1) Call to Order:

Mayor Burke Garwood called the meeting to order

2) Roll Call

Mayor Garwood gave roll call with all present with the exception of Commissioner Max Miller. Also present were City Manager (CM) Tina Toggle and City Recorder Alison Bull and Eva Valentine.

3) Prayer

Public Works Director Billy Ingram prayed

4) Pledge of Allegiance

5) APPROVAL OF THE MINUTES—

REGULAR-----03/25/2019

*Vice Mayor Swayne made a motion to approve the regular meeting minutes dated 3/25/19 with adding the verbiage "in support of continued research" in Resolution 1218. Commissioner Casteel seconded. All Ayes.*

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF  
ETOWAH, TENNESSEE, AUTHORIZING THE USAGE OF THE ETOWAH  
COMMUNITY CENTER FREE OF CHARGE TO  
RONNIE RAPER FOR THE  
COTTONFEST IN SUPPORT OF CONTINUED RESEARCH OF PANCREATIC  
CANCER.**

6) New Business

- a. Purchase of 1000 ft./5” Supply Line and a 400 ft./1.75” Fire Attack Hose- Approx. \$4,800.00

*There was a consensus by the Commission to request a more up to date bid for this equipment before making a final decision.*

- b. Approval of Mulch Purchase for Playground

*Vice Mayor Swayne made a motion to approve the purchase of mulch for the playground in the amount of \$1,885.00 cost to the City and Commissioner Keller seconded the motion and motion carried.*

- c. Cornerstone Ceremony for New City Hall

*Vice-Mayor Swayne asked for a consensus of the Commission to approve a “Cornerstone” ceremony conducted by the Etowah Masonic Lodge 653 for the new City Hall site to be located on TN Avenue with no cost to the city. All members approved.*

- d. Approval for 4<sup>th</sup> Round of the Tourism Enhancement Grant

*Commissioner Keller made a motion to approve submission of the application for the Tourism Enhancement Grant in the amount of approximately \$30,000.00 with the city portion being 10% of total grant amount and Vice-Mayor Swayne seconded the motion and motion carried with a unanimous vote.*

7.) Old Business:

- a.) Second Reading and Passage of Ordinance No. 832

**ORDINANCE NO. 832**

**AN ORDINANCE AMENDING Chapter 90 General Provisions,**

**Section 90.26 .Registration and License Required.**

*Commissioner Keller made a motion to approve Ordinance 832 and Vice Mayor Swayne seconded the motion and motion carried.*

- b.) Approval to Apply for “Bark in the Park” Grant

*Commissioner Keller made a motion to approve the submission of an application for the “Bark in the Park” grant and Vice Mayor Swayne seconded the motion and motion carried.*

c.) Approval of New City Hall Designs

*There was a consensus of the Commission to approve the proposed City Hall Design and presenting plans to the Etowah DRC and the Planning Commission for their review and approval.*

e. Selection and Approval of New Doors for Etowah Carnegie Library

*Mayor Garwood made a motion to approve the new door package for the Etowah Carnegie Library noting the cost should not exceed \$10,000.00 and Commissioner Keller seconded the motion and motion carried with a unanimous vote.*

8) City Manager Report

March 22, 2019 – April 18<sup>th</sup>, 2019

1. I want to thank the Commission for being so receptive to this year's budget presentation. It was a very easy process this year. You will be receiving the final Ordinance for 1<sup>st</sup> reading in you May packet.
2. UPDATE: I have spoken with Chuck Hammonds today as to the Mural grant. I am looking for suggestions as to faces of important Etowah Figures that we can place on the train mural and then we will place a link on the city's website with a history of that person. That will make this mural not only a picture location in Etowah, but a learning one as well. I have asked the Historical Society for assistance on obtaining photos for the mural. They have not been very receptive to this idea, and I have yet to receive any photos.

I have a few names already but would like to have several more. Please send me your suggestions as soon as you can. I would greatly appreciate it. I will be asking the Historical Society as well for their assistance.

3. UPDATE: The City had a wonderful turnout for the April 6<sup>th</sup> Dixie Youth Little League. I have received many calls of thanks for the way the Concessions and games are running.

I have spent a good deal of this week working on items for the concession stands for the Little League that will have Opening Day on April 6<sup>th</sup> from 3 to 7. There were several items that we no longer working or food that had expired that had to be replaced. I will be gathering a few final items this weekend. I will be helping at the 7<sup>th</sup> Street ball field concession stand from appx 2 to 6 or 7 and Eva will be helping at the 6<sup>th</sup> street ball fields that evening. Come by and say hello. I'll be happy to make you a hot dog.

4. UPDATE: The mulch has been received and we will be billing the City School for appx. \$1800.00
5. UPDATE: All documentation for the removal of the contaminated soil has been submitted to the state. I have been advised that I should receive the permit for removal tomorrow. Therefore, next week we

should be able to complete the demo and haul off the contaminated soil and bring in the new. Dirt to be removed by Wed or Thurs. Meeting with CRX on Thursday.

6. UPDATE: I have enclosed herein a copy of the completed designs from Studio 4. Once the design is approved and the survey is completed they will issue the bid specs and complete drawing set for the bidding process.

I am continuing my work with Studio 4 as to the City Hall designs and we hope to have details ready for the Planning Commission within the month of April. Please note that this will also be presented to the Design Review Commission for their approval as well.

7. UPDATE: The Fire Chief has completed his visit to view the new Fire Truck in Florida. All findings were well received and the truck should be on its way to Nashville this week. Once the truck is in Nashville, the graphics will be applied and the truck will be delivered to the City of Etowah. As soon I have a fire date I would like to schedule a small event at the Fire House for the delivery with the DPA.
8. The Food City Corporation met with Jon and me last week to discuss their plans to build a new store in Etowah. Jon presented the info to the Planning Commission to ensure that they meet all requirements. At this time they have accepted all conditions and are working on the required site plans. I have been advised that they should be ready to present site plan in May or June.
9. UPDATE: Please note that after I received this information and the Etowah PD took efforts to view this speeding for themselves and they have issued no less than 4 tickets for persons exceeding 40 mph. I have been advised that we are having issues with speeding on Penn. Ave. /Holly Apt area. I have asked the PD to provide extra patrols at this time. I have also placed a call to the district manager for Dominos as one of the drivers is one of the cars viewed in this area. There will also be a children at play sign installed as soon as it is received. Update: Children at Play signs have been installed.
10. We have ordered a reduce speed ahead sign for Mecca Pike as you enter the City limits-This has been installed.
11. Patrick Davis has received the parts for the repairs to the score board at the 6<sup>th</sup> street field. The cost was appx \$250.00 the City will be reimbursing that to him.
12. I has set up an open PO at Sloan's for EUB to purchase supplies to repair lighting for the fields. I will advise as to when this is complete and the final costs.
13. I have had the roof repaired/replaced at the residence of the Fire Department. The cost was appx \$1,800.00 this will prevent any further water damage and should last a good while.

14. UPDATE: You will receive within this packet new price quotes for the library front doors, as Lara has received approval for a different door than that was presented last month.
15. I have had fire extinguishers installed at both concession stands as there were none on site.
16. I have also had some electrical work done at the 6th street ball field's restrooms and the 7th street concession stand.
17. As you may have noticed Patrick Davis and his group have done a great job of pressure washing and painting at the 6th and 7th Street fields. They look much better. They have a bit to complete but they will get to that as they can.
18. I have included letters from Judge Parker in your packets for your review. I am working on the matters that he has addressed as follows: 1. No cell phone signs will be put up at the school; 2. We have already taken care of the swearing in of Ms. Parsons; 3. we will be waiting on the final decree from the courts as to the issue with indigent persons for the payment of fees.
19. We have hired a part time person to begin helping Jon Troutt with Codes. As we had the fund available from the salary line item due to Jon leaving the City for a short time.
20. The hanging flower baskets on Tennessee Avenue will be installed around the first of May.
21. Ms. Tuggle informed the Commission that Ms. Parsons is scheduled for AHO certification training to enable her to serve as the City's Administrative Officer and requested the Commission set the fee.

*Mayor Garwood made a motion to approve \$100.00 fee to be paid to Ms. Parson's for each case she hears as the City's AHO and Vice-Mayor Swayne seconded the motion and motion carried with a unanimous vote.*

Should you have any further questions as to any of the items listed herein please feel free to contact me at any time.

Respectfully,

Tina M. Tuggle  
City Manager

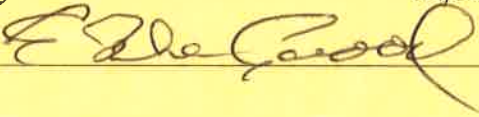
**9) PETITIONS AND COMMUNICATIONS FROM THE PUBLIC -None**

**10) UNSCHEDULED ITEMS**

Commissioner Casteel noted the lighting at the school could be improved.

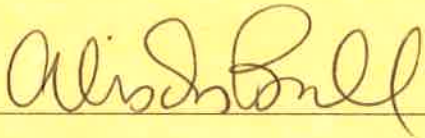
**11) ADJOURNMENT**

*Mayor Garwood made a motion to adjourn. Commissioner Keller seconded. All Ayes.*



A handwritten signature in cursive script, appearing to read "Burke Garwood", is written over a horizontal line.

Burke Garwood, Mayor



A handwritten signature in cursive script, appearing to read "Alison Bull", is written over a horizontal line.

Alison Bull, City Recorder